

Brian K. Wise, MD, MPH, ABPHM

6081 S. Quebec Street ~ Suite 100  
Centennial, CO 80111

Phone: 720.253.0650  
Fax: 877.676.9763

Pt's name: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

**Patient Information**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Social Security # \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Home Address: (No PO box #s) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

At what number(s) may we leave a message? \_\_\_\_\_

Emergency Contact (Name and Phone): \_\_\_\_\_

Marital Status:  Single  Married  Divorced  Widowed

Referred by (Name/Phone/Address): \_\_\_\_\_

Email Address: (Used for Appointment Reminders/Billing) \_\_\_\_\_

**Billing Information**

Person responsible for payment:  SELF  Other \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (include city/state/zip): \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Are you covered by medical insurance?  No, I am Self-Pay (skip this section)  Yes (complete this section)

Do you have a co-pay?  No  Yes and it is \$ \_\_\_\_\_ Do you have a deductible?  No  Yes and it is \$ \_\_\_\_\_

**Primary Insurance Information:**

Insurance Company: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Address of Insurance Co.: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Policy Holder \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Identification no. \_\_\_\_\_ Group no. \_\_\_\_\_

**Secondary Insurance Information (if applicable):**

Insurance Company: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

Address of Insurance Co.: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Policy Holder \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Identification no. \_\_\_\_\_ Group no. \_\_\_\_\_

**PAYMENT IS EXPECTED AT TIME OF APPOINTMENT. WE PARTICIPATE WITH MANY, BUT NOT ALL INSURANCES.**

**IT IS YOUR RESPONSIBILITY TO DETERMINE  
IF WE ARE PARTICIPATING PROVIDERS OR NOT.**

IF WE ARE NOT A PARTICIPATING PROVIDER WITH YOUR INSURANCE COMPANY AND YOU HAVE OUT OF NETWORK BENEFITS: THIS OFFICE IS NOT RESPONSIBLE FOR COLLECTING YOUR INSURANCE CLAIM OR FOR NEGOTIATING A SETTLEMENT ON A DISPUTED CLAIM. YOU ARE RESPONSIBLE FOR PAYMENT OF YOUR ACCOUNT. AT EACH VISIT, WE WILL PROVIDE YOU WITH A STATEMENT OF SERVICES THAT CONTAINS ALL THE INFORMATION YOU NEED TO FILE YOUR CLAIM WITH YOUR INSURANCE CARRIER.

**A FULL CHARGE OF OUR CLINICIAN'S STANDARD PROFESSIONAL FEES IS MADE IF A PATIENT DOES NOT SHOW FOR AN APPOINTMENT OR DOES NOT CANCEL THE APPOINTMENT WITH ADVANCE NOTICE OF LESS THAN 24 HOURS.**

I HAVE READ THE ABOVE AND PROVIDED THE INFORMATION TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT I AM RESPONSIBLE FOR PAYMENT.

\_\_\_\_\_  
Signature Patient (or Legal Guardian)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Pt's name: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

**ASSIGNMENT OF BENEFITS AGREEMENT**

Our office will accept an assignment of benefits from your insurance company with the following provisions. It is important to understand, though, that the contract regarding your medical and mental health benefits is between you, your employer, and your insurance company. The obligation you have with our practice is to pay for treatment, regardless of the amount that may or may not be reimbursed by your insurance company. The following provisions identify our policies governing insurance claims.

- ✍ Although we are willing to complete insurance information forms and submit a claim on your behalf, we do not accept responsibility for the outcome of the transaction. Completing insurance forms is a courtesy we extend to you in an effort to maximize your insurance reimbursement. By having our office process your insurance forms, it is important that you understand that this does not eliminate your financial obligation for your treatment.
- ✍ We require you to sign this form and/or any other necessary assignment documents that may be required by your insurance company. This instructs your insurance company to make payment directly to our office.
- ✍ We require you to pay the co-payment, which is the amount not covered by your insurance company, at the time we provide service to you.
- ✍ Insurance payments ordinarily are received within 30-60 days from the time of billing. If your insurance company has not made payment to our office within 60 days, we will ask you to pay the balance due at that time. You will be responsible for seeking reimbursement from your insurance company at that time.
- ✍ Our office does not guarantee that your insurance company will pay for treatment you receive from our practice. We perform routine insurance billing procedures upon verification of coverage. However, if your claim is denied, you will be responsible for paying the full amount at that time.
- ✍ Our office will not enter into a dispute with your insurance company over any claim, although we will provide necessary documentation your insurance company requests to sort out any confusion or questions that may arise. We will cooperate fully with the regulations and requests of your insurance company. It is ultimately your responsibility to resolve any type of dispute over payments made or not made by your insurance company.

**I HAVE READ AND UNDERSTAND THE ABOVE TERMS AND CONDITIONS. I AUTHORIZE MY INSURANCE COMPANY TO PAY MY MEDICAL AND MENTAL HEALTH BENEFITS DIRECTLY TO THE PRACTICE.**

\_\_\_\_\_  
Patient Name

\_\_\_\_\_  
Name of Insurance Policy

\_\_\_\_\_  
Group #

\_\_\_\_\_  
Insurance Phone #

\_\_\_\_\_  
Subscriber's Name

\_\_\_\_\_  
SSN or Subscriber ID

\_\_\_\_\_  
Subscriber's DOB

\_\_\_\_\_  
Signature of Parent/Responsible Party

\_\_\_\_\_  
Date

Pt's name: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

**E-MAIL CORRESPONDENCE DISCLOSURE OF  
PROTECTED HEALTH INFORMATION**

**Our office does send out complimentary reminders of upcoming appointments via e-mail.**

Our office offers **optional** e-mail correspondence to address after office hours questions and concerns regarding your mental health care including general inquiries about medications and treatment. The purpose of this option is **not to substitute** follow-up visits with the clinician, but to serve as an alternate means of communication with your mental health care provider. In reply to your e-mail, you may sometimes be instead instructed to follow up in our office to address your concerns if the provider recommends so based on his/her professional medical opinion.

The contents of the clinician's corresponding e-mails may include your personal health information. In relevance to your e-mail question or concern, this could include (but may not be limited to) your psychiatric diagnosis, prescribed medications, alcohol and drug history, and other medical diagnoses. Our office will **NOT** be held responsible for any individual who gains access to the contents of the corresponding e-mails regardless of the means by which it occurred.

If you are interested in our optional e-mail correspondence, complete the following appropriately. If not, **DO NOT FILL OUT THIS FORM.**

I, \_\_\_\_\_, agree to participate in the e-mail correspondence option.

I certify that I have read and understand the above information. If I decide to change my decision to participate in this option I agree to do so by notifying our staff and completing the bottom of this form, dating it, and returning it to our office.

My e-mail address is

\_\_\_\_\_@\_\_\_\_\_.\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I **no longer agree** to participate in the email correspondence option.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Pt's name: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

**CUSTODIAL INFORMATION (IF APPLICABLE)**

**Briefly Describe Custodial Arrangements (Parenting Time, Medical Decision Making Power, Payment):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Due to the complexity of the marital structure and the implicit issues that arise during and following the process of a separation and divorce, it is required that a single adult be responsible for all appointments and billing.

If legal documents exist regarding custodial agreements, it is required that a copy be on file with my office and that the identified parent responsible for scheduling and billing update this as required.

I understand that if I am unwilling or unable to follow this agreement, ongoing care will need to be transferred to an alternate treatment provider.

Primary Parent Contact:

Responsible for appointment scheduling and billing: \_\_\_\_\_

Preferred Contact Information: \_\_\_\_\_

Parent Signatures: \_\_\_\_\_

Parent Names: \_\_\_\_\_

Date: \_\_\_\_\_

Witness(es): \_\_\_\_\_



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**Medical/Physical Health:**

- General Symptoms:  Weight Loss  Weight Gain  Fever  Chills  Fatigue  "Wired and Tired"  Chronic Pain

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- Eyes/Ears/Nose/Throat:  Blurred/Worse Vision  Sore Throat  Ringing in ears  Sinusitis  Bloody Noses  Eye Pain/Dry Eyes

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- Respiratory/Pulmonary:  Asthma  RAD  Chronic Cough  Shortness of Breath  COPD/Emphysema

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- Cardiac/Vascular:  Chest Pain  Hypertension  Heart Palpitations  Syncope/Fainting  Swelling/Edema  Heart Attacks

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- Gastrointestinal:  Nausea/Vomiting  Diarrhea  Constipation  Reflux/GERD  Encopresis  Hepatitis B/C

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- Genitourinary:  Enuresis  Burning Urination  Kidney Disease  Erectile Dysfunction  Loss of Libido  Not able to Orgasm

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- Musculoskeletal:  Muscle Aches  Joint Aches  Muscle Weakness/Hypotonia  Joint Laxity/Hyperelasticity

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- Skin/Dermatologic:  Acne  Eczema/Dermatitis  Rash  Itching  Bruises easily  Vasculitis

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- Neurological:  Seizures/Epilepsy  Migraine Headaches  Headaches  Tremors  Dizzy/Vertigo  Concussions  Head Trauma

---

- Endocrine:  Hypothyroid  Diabetes I or II  Adrenal Fatigue  Always Cold  Always Hot  Hasimoto's Thyroiditis

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- Hematology/Oncology:  Anemia  Easily Bruise  Blood Clots  Swollen Glands  History of Cancer – please list below

---

- Rheumatologic/Autoimmune:  Arthritis  Fibromyalgia  Lupus  Chronic Fatigue

---

- Allergy/Immunity:  Sinusitis/Rhinitis  Hives  Immunodeficiency  Sick Often  Mold Exposure  Chronic Fatigue

**Other Doctors/Healthcare Providers with Name/Practice/Address/Phone/Fax**

Primary Care Physician: \_\_\_\_\_  
 Other Doctors: \_\_\_\_\_  
 Other Doctors: \_\_\_\_\_  
 Other Doctors: \_\_\_\_\_  
 Other Doctors: \_\_\_\_\_

YES (list below)	NO	ANY KNOWN DRUG/MEDICATION ALLERGIES?	
Medication Allergies		Allergic Reaction	Medication
			Allergic Reaction

YES (list below)	NO	ANY PAST SURGERIES?	
Surgery		When? (Mo/Yr)	Surgery
			When? (Mo/Yr)

Pt's name: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

**Family Information**

Please give the names of family members and significant others in your life beginning with those living in your home currently. Significant others may include: (e.g., brothers, sisters, grandparents, step-relatives, half-relatives. Please specify relationship.)

NAME	Relationship	Age	Living in Home		Living	
			Yes	No	Yes	No

**Current Marital Status:** (more than one answer may apply)

Assessment of current relationship (if applicable):  Great  Good  Average  Poor  Abusive

Marital Status	For How Long? (months/years)	Marital Status	For How Long? (months/years)
Single		Single; Stable Relationship	
Married		Unmarried, Living Together	
Divorced		Widowed	
Separated		Annulled	
<b>Total Number of Marriages Past and Present</b>			

**Parental Marital Information:**

Parental Marital Status	For How Long? (months/years)	Parental Marital Status
Legally Married		Number of times Mother Married
Parents Separated		Number of times Father Married
Parents Divorced		

Special circumstances (e.g., raised by person other than parents, information about spouse/children not living with you, etc.):

\_\_\_\_\_

\_\_\_\_\_

**Education**

Highest Grade	# of Years	Graduate?	Degree?	Grades	Major(s):	504? IEP??
Elementary School		<input type="checkbox"/> Y <input type="checkbox"/> N		As Bs Cs Ds		
Middle School		<input type="checkbox"/> Y <input type="checkbox"/> N		As Bs Cs Ds		
High School		<input type="checkbox"/> Y <input type="checkbox"/> N		As Bs Cs Ds		
College		<input type="checkbox"/> Y <input type="checkbox"/> N		As Bs Cs Ds		
Graduate School		<input type="checkbox"/> Y <input type="checkbox"/> N		As Bs Cs Ds		
Professional		<input type="checkbox"/> Y <input type="checkbox"/> N		As Bs Cs Ds		

**Employment and Military Experience**

**Current Employment Status:**

Full-time  Part-time  Student  Homemaker  Disabled  Retired  Temp Work  Laid-off

Current Job Description: \_\_\_\_\_ Employer: \_\_\_\_\_

Past Job Description: \_\_\_\_\_ Employer: \_\_\_\_\_

Past Job Description: \_\_\_\_\_ Employer: \_\_\_\_\_

**Military Experience:**

Military experience?  Yes  No Combat experience?  Yes  No # Tours: \_\_\_\_\_ Where: \_\_\_\_\_  
Branch: \_\_\_\_\_ Discharge date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Mo/Yr enlisted: \_\_\_\_/\_\_\_\_ Type of discharge: \_\_\_\_\_ Rank at discharge: \_\_\_\_\_

**Legal**

**Current Status**

Are you involved in any active cases (traffic, civil, criminal)?  No  Yes ~ Describe: \_\_\_\_\_ Are you presently on probation or parole?  No  Yes

**Past History**

Traffic violations:  No  Yes ~ How Many? \_\_\_\_\_ DWAI, DUI, etc.:  No  Yes ~ How Many? \_\_\_\_\_

Criminal involvement:  No  Yes ~ How Many? \_\_\_\_\_ Civil involvement:  No  Yes ~ How Many? \_\_\_\_\_

Charges/Arrests	Date (Mo/Yr)	Where (City/State)	Results

Pt's name: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

**Leisure/Recreational**

Describe special areas of interest or hobbies (e.g., art, books, crafts, physical fitness, sports, outdoor activities, church activities, walking, exercising, diet/health, hunting, fishing, bowling, traveling, etc.)

Activity	How often now?	What keeps you from doing the activity more than current?

**Spiritual/Religious**

How important to you is religion/spirituality?	None		Little	Moderate	Very Much
Were you raised within a spiritual/religious belief?	No	Yes	Describe: _____		
Are you currently affiliated with a spiritual/religious group?	No	Yes	Describe: _____		

**Abuse History**

Are there special, unusual, or traumatic circumstances that affected your development?  Yes  No

If Yes, please describe: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Type of Abuse:	Number of Separate Incidents	Age Started	Age Stopped	Reported?	Prosecuted?
Sexual – Physical – Emotional – Neglect					
Sexual – Physical – Emotional – Neglect					
Sexual – Physical – Emotional – Neglect					
Sexual – Physical – Emotional – Neglect					
Sexual – Physical – Emotional – Neglect					
Sexual – Physical – Emotional – Neglect					

**Drug/Substance Use History**

Substance Use Abuse/Dependence History	Amount Used	Frequency of Use	Age First Used	Age Last Used	Used Last 72 hours		Used Last 30 days	
	(drinks/cups/cigs/grams/vials/bags/ # and mg of pills)	(daily/weekly/monthly)			Yes	No	Yes	No
Alcohol								
Barbiturates								
Benzodiazepines								
Cocaine/Crack								
Heroin/Opiates								
Marijuana/THC/Weed								
PCP/LSD/Mescaline								
Inhalants								
Caffeine								
Nicotine								
Other drugs								

Clean and Sober for how long? \_\_\_\_\_ Years \_\_\_\_\_ Months

	Drug/Substance(s) of Preference:	What do/did you like about the Drug/Substance?
1.		
2.		
3.		





Pt's name: \_\_\_\_\_ Date of Appointment: \_\_\_\_\_

FAMILY PSYCHIATRIC HISTORY	PATIENT	Nuclear Family						Maternal Side					Paternal Side						
		Mother	Father	Sister	Brother	Daughter	Son	Grandmother	Grandfather	Aunt	Uncle	Cousin	UNKNOWN	Grandmother	Grandfather	Aunt	Uncle	Cousin	UNKNOWN
Psychiatric Hospitalizations																			
Bipolar/Manic Depression																			
Depression																			
ADD/ADHD																			
Alcohol Abuse																			
Substance Abuse																			
Schizophrenia/Psychosis																			
Schizoaffective																			
Panic/Anxiety																			
Post-Traumatic Stress Disorder																			
Obsessive-Compulsive Disorder																			
Suicide Attempt																			
Suicide Completed																			
Developmental Delays																			
Suspected Mental Illness																			
Relative was Adopted																			
Other: _____																			
Other: _____																			
Other: _____																			

Past Types of Treatment	When Last Seen		Duration		Frequency	Response	Name/Comments of Past Psychotherapists/IOP/PHP Hospital and/or ER Visits
	Month	Year	# Yrs	# Mos	Xs/Mo	+++/-	
Psychiatrist (Meds) – First Time							
Psychiatrist (Meds) – Last Time							
Individual Therapy – First Time							
Individual Therapy – Last Time							
Family Therapy – First Time							
Family Therapy – Last Time							
Group Therapy – First Time							
Group Therapy – Last Time							
Intensive Outpatient - First							
Intensive Outpatient - Last							
Partial Hospitalization – First							
Partial Hospitalization - Last							
Inpatient Hospitalization – First							
Inpatient Hospitalization - Last							
Drug/Alcohol Rehab - First							
Drug/Alcohol Rehab - Last							
AA/Al-Anon/NA – First							
AA/Al-Anon/NA – Last							
ER Mental Health Visit - Last							
Other: _____							
Other: _____							
Other: _____							
Other: _____							